
Rous County Council

Audit, Risk and Improvement Committee Minutes

Tuesday, 25 July 2022

Meeting held at Rous Admin Office and via 'Teams' link.

The Chair opened the meeting at 10.00am

In attendance:

Voting Committee

- Brian Wilkinson (Independent member / Chair)
- Andrew MacLeod (Independent member)
- Cr Big Rob (Council member)

Rous County Council staff

- Phil Rudd (General Manager)
- Helen McNeil (Group Manager People and Performance)
- Guy Bezrouchko (Group Manager Corporate and Commercial)
- Andrew Logan (Group Manager Planning and Delivery)
- Lauren Edwards (Governance and Risk Manager)
- Natalie Woodhead-Tiernan (Finance Manager)
- Jonathan Patino (Finance Business Partner)
- Joe Yeadon (ICT Manager)
- Aaron McBride (Enterprise Risk Manager)

Other attendees

- Richard Watkinson (Thomas, Noble & Russell)
- Ben Rogers (Thomas, Noble & Russell)

1. APOLOGIES

Gearoid Fitzgerald (NSW Audit Office)

2. ACKNOWLEDGEMENT OF COUNTRY

Council showed its respect and acknowledged the Traditional Custodians of the Land, of all Elders, on which this meeting took place.

3. MINUTES OF PREVIOUS MEETING

Minutes of the meeting held 26 April 2022 were noted as presented.

4. DISCLOSURE OF INTEREST

Cr Rob – non-pecuniary/non-significant interest in report 6.2 regarding Lismore Levee.

5. ARIC SCHEDULE OF REPORTING

ARIC Schedule of Reporting was noted.

6. REPORTS

6.1 Chair's report: Committee Performance Review 2021-2022

RECOMMENDATION (Wilkinson/Rob) that the Audit, Risk and Improvement Committee Performance Review – period 2021-2022 be received and endorsed.

6.2 Risk and Compliance

RECOMMENDATION (MacLeod/Rob) that the Audit, Risk and Improvement Committee receive and note the information presented in the report regarding enterprise risk management, insurance claims and legislative compliance.

6.3 Governance

RECOMMENDATION (MacLeod/Rob) that the Audit, Risk and Improvement Committee receive and note the information contained in this report.

6.4 Audit Report

RECOMMENDATION (Rob/MacLeod) that the Audit, Risk and Improvement Committee receive and note the information presented in this report on:

1. Progress against actions arising from internal audits.
2. Progress against actions arising from external audits.

6.5 Financial Management

RECOMMENDATION (Wilkinson/MacLeod) that the Audit, Risk and Improvement Committee receive and note the information presented in the Financial Management - July 2022 report regarding:

1. The Draft Delivery program / Operational plan and 2022/23 Budget furnished to Council's June 2022 meeting applicable for 1 July 2022 to 30 June 2023.
2. Interim audit - management letter.
3. The presentation format of the draft Financial Statements for year ending 30 June 2022.
4. Revaluations of water network infrastructure.
5. The Investment report furnished to Council's June 2022 meeting applicable for the month of 31 May 2022.

6.6 Performance and review initiatives

RECOMMENDATION (MacLeod/Rob) that the Audit, Risk and Improvement Committee receive and note the information presented in this report.

6.7 Implementation of Integrated Planning and Reporting: 1 July 2021-31 December 2021

RECOMMENDATION (Wilkinson/MacLeod) that the Audit, Risk and Improvement Committee receive and note the report and attachment regarding performance against delivery of the actions for Year 5 of the combined Delivery program/Operational plan for the period 1 July 2021 to 31 December 2021.

6.8 ICT Business Plan 2019-2021: Status update June 2022

RECOMMENDATION (Rob/MacLeod) that the Audit, Risk and Improvement Committee:

1. Receive and note the information presented in this report regarding the status of delivery of action items in the ICT Business Plan 2019-2021.
2. Receive a further report at the October 2022 meeting.

6.9 Other matters

RECOMMENDATION (Wilkinson/Rob) that the Audit Risk and Improvement Committee receive and note the information contained in the report.

7. CONFIRMATION OF MINTUES

i). Audit, Risk and Improvement Committee meeting minutes 25 July 2022

RECOMMENDATION (MacLeod/Rob) that the minutes of the Audit, Risk and Improvement Committee of 25 July 2022 be accepted as presented.

8. NEXT MEETING

17 October 2022 (Financial Statements and general business).

9. CLOSE OF BUSINESS

There being no further business the meeting closed at 11.22am